



abode

MURRUMBATEMAN

CONFERENCE
PACK



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INTRODUCTION

Nestled in the Canberra Wine District, Abode Murrumbateman's conference centre is crafted to inspire creativity, foster collaboration, and rejuvenate your team. Whether you're hosting a corporate retreat, a creative workshop, or a team-building experience, Abode Murrumbateman creates an environment that seamlessly blends comfort with functionality.

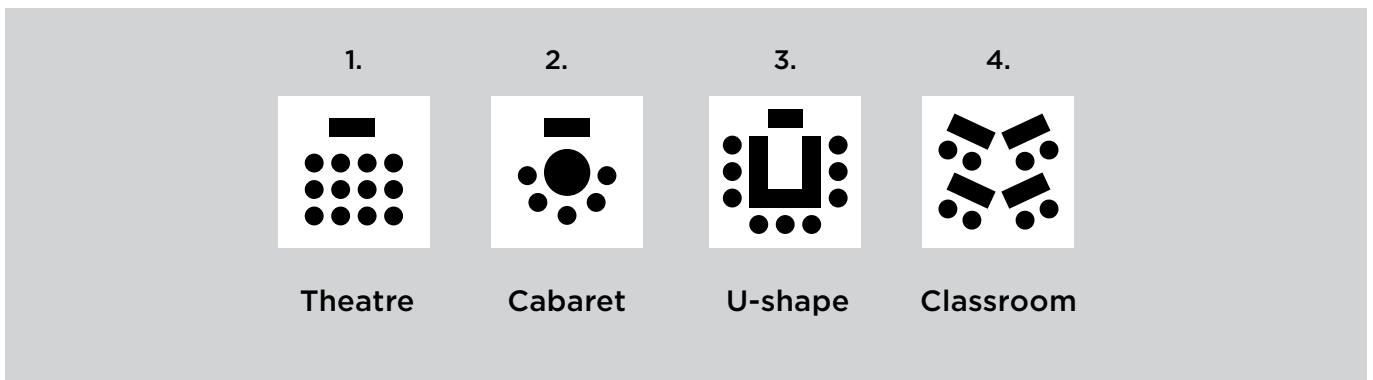


VENUE

Abode Murrumbateman's unique and modern venue is perfect for small to medium sized groups.

Boasting ample natural light and complimentary audio visual equipment, the space has everything you may need for a corporate retreat, planning day or simply a meeting taken out of the city.

ROOM LAYOUTS



THE CELLAR

36m²

- Data projector screen
- Ceiling speakers and amplifier
- Ample natural light

Layout	Capacity
Theatre	30 people
U-Shape	20 people
Cabaret	25 people
Classroom	20 people



CATERING PACKAGES

Menu 1: Fresh Lunch	Pricing (p/person)
Half day	\$55.00
Full day	\$75.00
Menu 2: Hot Lunch	
Half day	\$65.00
Full day	\$85.00

Minimum of 10 people required.

INCLUSIONS

- Room hire
- Morning tea and/or afternoon tea and lunch
- Continuous tea and coffee
- Chilled still water
- Complimentary Wi-Fi
- Data projector and screen
- Notepads and pens
- Whiteboard and markers

MENUS

MENU 1: FRESH LUNCH

Morning Tea (Select two options)

- Selection of freshly baked Danish pastries
- Mini croissants with jam and butter
- Mini toasted ham and cheese croissants
- Brownie and/or lamingtons
- Selection of sweet slices and cakes
- Freshly made scones with jam, butter and cream
- Seasonal fruit platter
- Mini sausage rolls
- Mini quiches
- Ham, egg and cheese cups

Lunch (Select two options)

- Selection of rolls and mini sandwiches
- Selection of wraps
- Chicken caesar salad
- Penne pasta salad with roast vegetables and basil pesto dressing
- Zucchini slice or Frittata

Afternoon Tea (Select two options)

- Selection of freshly baked Danish pastries
- Mini croissants with jam and butter
- Mini toasted ham and cheese croissants
- Brownie and/or lamingtons
- Selection of sweet slices and cakes
- Freshly made scones with jam, butter and cream
- Seasonal fruit platter
- Mini sausage rolls
- Mini quiches
- Ham, egg and cheese cups

*All dietary requirements available on request, 7 days notice required. Fees may apply

MENU 2: HOT LUNCH

Morning Tea (Select two options)

- Selection of freshly baked Danish pastries
- Mini croissants with jam and butter
- Mini toasted ham and cheese croissants
- Brownie and/or lamingtons
- Selection of sweet slices and cakes
- Freshly made scones with jam, butter and cream
- Seasonal fruit platter
- Mini sausage rolls
- Mini quiches
- Ham, egg and cheese cups

Lunch (Select two options)

- Selection of hot banquet meat pies
- Selection of gourmet cocktail sausage rolls and gourmet cocktail quiches
- Selection of meat and vegetable spring rolls
- Seasonal hot soup of the day
- Zucchini slice or Frittata
- Battered Hoki fillets, with fries and tartare sauce
- Spinach and ricotta pastries

Afternoon Tea (Select two options)

- Selection of freshly baked Danish pastries
- Mini croissants with jam and butter
- Mini toasted ham and cheese croissants
- Brownie and/or lamingtons
- Selection of sweet slices and cakes
- Freshly made scones with jam, butter and cream
- Seasonal fruit platter
- Mini sausage rolls
- Mini quiches
- Ham, egg and cheese cup

*All dietary requirements available on request, 7 days notice required. Fees may apply



CUSTOMISE TO YOUR NEEDS

If a half or full day package isn't quite what you're looking for, Abode Hotels can offer you a customised package to suit your specific needs.

Food and Beverage	Pricing (p/person)
Continuous tea and coffee	\$4.00
Continuous barista tea and coffee	\$10.00
Fresh juice	\$3.00
Sparkling water	\$3.00
Morning tea	\$15.00
Afternoon tea	\$15.00
Fresh Lunch*	\$25.00
Hot Lunch*	\$28.00

*Minimum 15 guests required

Room Hire	Pricing
The Cellar	On request
Audiovisual	Pricing
Unlimited Wi-Fi	Complimentary
Data projector and screen	Complimentary
Whiteboard and markers	Complimentary
Video conferencing	On request

ACCOMMODATION

Why not stay the night?

Abode Murrumbateman's offers 50 stylishly appointed studio rooms which include all the essentials you will need for a comfortable stay, with a few extras on top

*Breakfast package options available



QUEEN ROOM

Modern, north-facing Queen Rooms feature a comfortable queen-sized bed, ensuite with walk-in shower, STAYCAST streaming, air conditioning/heating, a bar fridge and stylish, boutique fittings

**Suitable for up to 2 guests*



TERRACE ROOM

Spacious, stylishly appointed Terrace Rooms feature a comfortable king or queen-sized bed (subject to availability), ensuite with walk-in shower, outdoor sitting area, STAYCAST streaming, air conditioning/heating, a bar fridge and boutique fittings.

**Suitable for up to 2 guests*



PREMIUM TERRACE ROOM

Spacious, stylishly appointed Premium Terrace Rooms feature two comfortable queen-sized beds, ensuite with walk-in shower, sitting area, STAYCAST streaming, air conditioning/heating, a bar fridge and boutique fittings.

**Suitable for up to 4 guests*

EXPERIENCES

RETREAT PACKAGE

Immerse yourself in a revitalizing experience with our Retreat Package, designed to provide a seamless blend of productivity and relaxation. For \$240.00 per person, this all-inclusive package ensures that every aspect of your retreat is catered to with exceptional care and attention.

Inclusions:

- One nights accommodation
- Breakfast package
- Full day catering package

WINE TASTING

Hosted by on of the local wineries, Murrumbateman Winery, you'll get the opportunity to taste a curated selection of delicious wines designed to tantalize your taste buds and expand your palate.

For \$12.00 per person, you'll participate in a 1-hour experience which will teach you all about about the wonders of the Murrumbateman region.



TERMS & CONDITIONS

BOOKINGS:

Tentative bookings are held for seven (7) days. If confirmation is not received during this time, Abode Hotels reserves the right to release the venue to another client.

ACCOMMODATION:

Accommodation quote is valid for seven (7) days only.

PAYMENT METHODS:

Deposit or final payments may be made by bank transfer, credit card or cash. Surcharges may apply for credit card payments.

All rates are inclusive of ten (10) percent government goods and services taxes (GST) surcharge. Please note that settlements by American Express incur a surcharge of 2%.

DEPOSIT PAYMENT:

A deposit payment is due to confirm the booking. The payment is expected seven (7) days from the date of invoice. Deposit is 20% of the total amount.

FINAL PAYMENT:

A final payment is due seven (7) days prior to the event date or seven (7) days from the date of invoice.

FINAL DETAILS:

All function details and arrangements are to be advised in writing by the client at least seven (7) days prior to the event. If details are given after this time, we cannot guarantee that they can be catered to.

CATERING SURCHARGES:

All catering items are provided by our local caterer. They aim to cater to all dietary requirements, however additional charges may apply due to sourcing specific items and ingredients.

SURCHARGES:

A labour charge of \$150.00 per hour will be incurred for any function exceeding the agreed maximum finish time. If the minimum party size of 10 persons is not reached, you will be required to pay for the minimum. The client is not able to make changes to the room setup 24 hours prior to the event.

PRICE VARIATION:

We guarantee a function quotation for a period of one month. Whilst we endeavour to maintain all prices printed, to meet rising costs we may have to make changes at our discretion. Abode Hotels will advise beforehand.

CANCELLATION:

Less than seven (7) days prior to the first day of the event. If in the event the organiser issues a cancellation notice which is received by the hotel within herein period, the organiser agrees to pay the hotel a cancellation fee of 100% of total expected charges.

AUDIOVISUAL AND OTHER EQUIPMENT:

The hotel must be notified at least fourteen (14) days prior to the actual event of use of any video, sound and/or audio equipment. The hotel reserves the right to refuse or prohibit the use of such equipment

if in the hotel's sole and absolute discretion the same shall cause disturbance to other functions within the hotel or to other hotel guests during rehearsal or on the day of the event.

DECORATION:

The hotel reserves the right to refuse the display of any banners, backdrops, props or signage that are brought to the hotel without the prior written consent of the hotel. All set-ups for prior approved props and backdrops to be installed by the organiser's appointed contractors shall be in compliance with the safety and fire regulations prescribed by local laws and regulations and by the hotel's fire and safety standards. The hotel shall not be responsible for any consequence arising from the organiser's breach of such laws, regulations and/or standards.

FIRE AND SAFETY REGULATIONS:

All contractors/workmen/decorators engaged by the organiser shall adhere to all hotel policies, rules & regulations including, but not limited to those governing hotel fire and safety issues. The organiser shall be responsible for ensuring that all fire escapes inside the conference rooms are not obstructed by seating arrangements, stages, equipment and other set up for the event.

HOTEL LIABILITY:

The hotel shall in no event be under any liability for any loss or damage (including direct and indirect or consequential losses, loss of contracts, loss of profits, economic or financial losses or anticipated savings) howsoever arising which may be suffered by the organiser, its ultimate parent company and/or any of their subsidiaries, affiliates and/or associated companies.

NON-COMPLIANCE:

The hotel reserves the right to release all reservations and arrangements made by the organisers for the event without prior notice if the hotel does not receive the full deposit and all such other documents from the organisers by the deadline date stipulated by the hotel. Reinstatement of reservations and arrangements are subject to availability of guest rooms and function space, increases in price or costs and receipt of all required payments and documentation from the organisers.

PARKING:

The hotel offers free open-air parking for all guests. Entrance to the carpark can be found off Fairley Street.



CONTACT US

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