

abode

MURRUMBATEMAN

CONFERENCE  
PACK





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# INTRODUCTION

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Nestled in the Canberra Wine District, Abode Murrumbateman's conference centre is crafted to inspire creativity, foster collaboration, and rejuvenate your team. Whether you're hosting a corporate retreat, a creative workshop, or a team-building experience, Abode Murrumbateman creates an environment that seamlessly blends comfort with functionality.



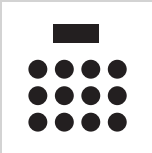
# VENUE

Abode Murrumbateman’s unique and modern venue is perfect for small to medium sized groups.

Boasting ample natural light and complimentary audio visual equipment, the space has everything you may need for a corporate retreat, planning day or simply a meeting taken out of the city.

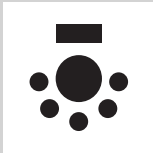
ROOM LAYOUTS

1.



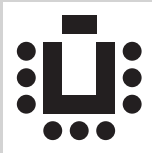
Theatre

2.




Cabaret

3.



U-shape

4.



Classroom



## THE CELLAR

36m<sup>2</sup>

- Data projector screen
- Ceiling speakers and amplifier
- Ample Natural Light

Layout	Capacity
Theatre	30 people
Cabaret	25 people
U-Shape	20 people
Classroom	20 people





# CATERING PACKAGES

Menu 1: Fresh Lunch	Pricing (p/person)
Half day	\$50.00
Full day	\$65.00
Menu 2: Hot Lunch	
Half day	\$60.00
Full day	\$75.00

\*minimum of 10 people required.

### INCLUSIONS

- Morning tea and/or afternoon tea and lunch
- Continuous tea and coffee
- Chilled Still water
- Complimentary Wi-Fi
- Data projector and screen
- Notepads and pens
- Whiteboard and markers

# RETREAT PACKAGE

Immerse yourself in a revitalising experience with our retreat package - designed to provide a seamless blend of productivity and relaxation.

For \$230.00 per person, this all-inclusive package ensures that every aspect of your retreat is cater to with exceptional care and attention

### INCLUSIONS

- One nights accommodation
- Breakfast package at local café, Two Before Ten.
- Full day fresh lunch package

\*based on 1 guest per room



# MENUS

## MENU 1: FRESH LUNCH

### Morning Tea (Select two options)

*\*Includes tea and coffee*

- Selection of freshly baked Danish pastries
- Mini croissants with jam and butter
- Mini toasted ham and cheese croissants
- Selection of brownies and lamingtons
- Selection of sweet slices and cakes
- Freshly made scones with jam, butter and cream
- Seasonal fruit platter
- Mini sausage rolls
- Mini pies
- Ham, egg and cheese cups

### Lunch (Select two options)

*\*Includes tea and coffee*

- Selection of rolls and mini sandwiches
- Selection of wraps
- Chicken caesar salad
- Penne salad with roast vegetables and basil pesto dressing
- Zucchini slice or frittata

### Afternoon Tea (Select two options)

*\*Includes tea and coffee*

- Selection of freshly baked Danish pastries
- Mini croissants with jam and butter
- Mini toasted ham and cheese croissants
- Selection of brownies and lamingtons
- Selection of sweet slices and cakes
- Freshly made scones with jam, butter and cream
- Seasonal fruit platter
- Mini sausage rolls
- Mini pies
- Ham, egg and cheese cups

\*All dietary requirements can be catered to on request.  
7 days notice required. Fees may apply

## MENU 2: HOT LUNCH

### Morning Tea (Select two options)

*\*Includes tea and coffee*

- Selection of freshly baked Danish pastries
- Mini croissants with jam and butter
- Mini toasted ham and cheese croissants
- Selection of brownies and lamingtons
- Selection of sweet slices and cakes
- Freshly made scones with jam, butter and cream
- Seasonal fruit platter
- Mini sausage rolls
- Mini pies
- Ham, egg and cheese cups

### Lunch (Select two options)

*\*Includes tea and coffee*

- Selection of banquet menu pies
- Selection of gourmet cocktail sausage rolls and gourmet cocktail quiches
- Selection of meat and vegetable spring rolls
- Seasonal hot soup of the day
- Zucchini slice or frittata
- Battered Hoki fillets, with fries and tartar sauce
- Spinach and ricotta pastries

### Afternoon Tea (Select two options)

*\*Includes tea and coffee*

- Selection of freshly baked Danish pastries
- Mini croissants with jam and butter
- Mini toasted ham and cheese croissants
- Selection of brownies and lamingtons
- Selection of sweet slices and cakes
- Freshly made scones with jam, butter and cream
- Seasonal fruit platter
- Mini sausage rolls
- Mini pies
- Ham, egg and cheese cups

\*All dietary requirements can be catered to on request.  
7 days notice required. Fees may apply





## CUSTOMISE TO YOUR NEEDS

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If a half or full day package isn't quite what you're looking for, Abode Hotels can offer you a customised package to suit your specific needs.

Food and Beverage	Pricing (p/person)
Continuous tea and coffee	\$4.00
Continuous barista tea and coffee	\$10.00
Fresh juice	\$3.00 (per break)
Morning tea	\$15.00
Afternoon tea	\$15.00
Fresh Lunch	\$25.00
Hot lunch	\$35.00

Room Hire	Pricing
The Cellar	On request
Audiovisual	Pricing
Unlimited Wi-Fi	Complimentary
Data projector and screen	On request
Whiteboard and markers	On request
Video conferencing	On request



# ACCOMMODATION

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## Why not stay the night?

Abode Murrumbateman's offer 50 stylishly appointed studio rooms which include all the essentials you will need for a comfortable stay, with a few extras on top .



*\*Suitable for up to 2 guests*

## QUEEN ROOM

Modern, north-facing Queen Rooms feature a comfortable queen-sized bed, ensuite with walk-in shower, STAYCAST streaming, air conditioning/heating, a bar fridge and stylish, boutique fittings.



*\*Suitable for up to 2 guests*

## TERRACE ROOM

Spacious, stylishly appointed Terrace Rooms feature a comfortable king or queen-sized bed (subject to availability), ensuite with walk-in shower, outdoor sitting area, STAYCAST streaming, air conditioning/heating, a bar fridge and boutique fittings.



*\*Suitable for up to 4 guests*

## PREMIUM TERRACE ROOM

Spacious, stylishly appointed Premium Terrace Rooms feature two comfortable queen-sized beds, ensuite with walk-in shower, sitting area, STAYCAST streaming, air conditioning/heating, a bar fridge and boutique fittings.



# SOMETHING EXTRA

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## **BREAKFAST PACKAGE**

For \$25.00 per person, start the day with a balanced breakfast at local café, Two Before Ten. Conveniently located opposite Abode Murrumbateman, guests will enjoy a seasonal breakfast menu, made from fresh local produce. The Breakfast package includes one item from the a la carte breakfast menu, plus a barista coffee or tea.

## **CUSTOM AMENITY**

For \$12.00 per person, organise a custom amenity and note for your guests as a welcome gift - the perfect way to start your time at Abode Murrumbateman.

## **ABODE BIKE HIRE**

Take a tour through the Murrumbateman area on our Abode bikes, visit the local wineries and enjoy all the little wonders of the Canberra Wine Region. Complimentary bike hire, based on availability.

## **WINE TASTING**

Hosted by local winery, Murrumbateman Winery, you will have the opportunity to taste a curated selection of delicious wines, designed to tantalize your taste buds and expand your palate. For \$13.00 per person, you'll be lead through a tasting of 4 different wine varieties which will teach you about the wonders of the Murrumbateman region.

## **CHEESE BOARD**

Add a delightful cheese board to enjoy during your break, or as the perfect accompaniment to your wine tasting experience. For \$15.00 per person, enjoy a curated selection of premium cheeses, crackers, fruits, and accompaniments, it's the perfect complement for any occasion.





# EXPERIENCES

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## SHAW ESTATE

**Address: 34 Isabel Drive Murrumbateman NSW 2582**

Open from 11:30am for Lunch (Friday - Sunday) | 5:30pm for Dinner (Thursday - Saturday)

Shaw Estate offers a refined yet relaxed Mediterranean dining experience with a menu deeply rooted in Italian tradition while celebrating local and seasonal ingredients. Only a short 7-minute drive or 15-minute bike ride from Abode Murrumbateman.

### Group Packages:

- Group Banquet (for 15+ guests) from \$79 per person\*

*\*subject to change*

For more details, contact [info@shawestate.com.au](mailto:info@shawestate.com.au) OR (02)6227 5827

## FOUR WINDS

**Address: 9 Patemans Lane Murrumbateman NSW 2582**

Open from 11am - 5pm (weekdays) | 11am-4pm (weekends)

Kick back with a glass of award-winning wine in one hand and a slice of wood-fired pizza in the other. Only a short 5-minute drive or 18-minute bike ride from Abode Murrumbateman.

### Group Packages:

- Continuous wood fire pizza for \$32.00 per person\*
- Wine tasting flight from \$18.00 per person\*

*\*subject to change*

For more details, contact [hello@fourwindsvineyard.com.au](mailto:hello@fourwindsvineyard.com.au) OR (02) 6227 0189

## MURRUMBATEMAN COUNTRY INN

**Address: 9 Patemans Lane Murrumbateman NSW 2582**

Open from 12 - 2:30pm for Lunch (7 Days) | 5:30 - 8:30pm for Dinner (7 Days)

With good atmosphere, good drinks, good food, the Murrumbateman Country Inn is just a short 9-minute walk or a 2-minute bike ride from Abode Murrumbateman.

For details regarding group bookings, contact [info@murrumbatemaninn.com.au](mailto:info@murrumbatemaninn.com.au)

OR (02) 6227 5802

# TRANSPORTATION

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## DEANS COACHES GROUP

For coach or bus hire: <https://www.deanetransport.com.au/corporate-transport>

OR 1800 317 000

## CDC CANBERRA

For coach or bus hire: <https://cdccanberra.com.au/charter/corporate-events/>

OR 1800 780 935



# TERMS & CONDITIONS

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## **BOOKINGS:**

Tentative bookings are held for seven (7) days. If confirmation is not received during this time, Abode Hotels reserves the right to release the venue to another client.

## **ACCOMMODATION:**

Accommodation quote is valid for seven (7) days only.

## **PAYMENT METHODS:**

Deposit or final payments may be made by bank transfer, credit card or cash. Surcharges may apply for credit card payments.

All rates are inclusive of ten (10) percent government goods and services taxes (GST) surcharge. Please note that settlements by American Express incur a surcharge of 2%.

## **DEPOSIT PAYMENT:**

A deposit payment is due to confirm the booking. The payment is expected seven (7) days from the date of invoice. Deposit is 20% of the total amount.

## **FINAL PAYMENT:**

A final payment is due seven (7) days prior to the event date or seven (7) days from the date of invoice.

## **FINAL DETAILS:**

All function details and arrangements are to be advised in writing by the client at least seven (7) days prior to the event. If details are given after this time, we cannot guarantee that they can be catered to.

## **CATERING SURCHARGES:**

All catering items are provided by our local caterer. They aim to cater to all dietary requirements, however additional charges may apply due to sourcing specific items and ingredients.

## **SURCHARGES:**

A labour charge of \$150.00 per hour will be incurred for any function exceeding the agreed maximum finish time. If the minimum party size of 10 persons is not reached, you will be required to pay for the minimum. The client is not able to make changes to the room setup 24 hours prior to the event.

## **PRICE VARIATION:**

We guarantee a function quotation for a period of one month. Whilst we endeavour to maintain all prices printed, to meet rising costs we may have to make changes at our discretion. Abode Hotels will advise beforehand.

## **CANCELLATION:**

Less than seven (7) days prior to the first day of the event.  
If in the event the organiser issues a cancellation notice which is received by the hotel within herein period, the organiser agrees to pay the hotel a cancellation fee of 100% of total expected charges.

## **AUDIOVISUAL AND OTHER EQUIPMENT:**

The hotel must be notified at least fourteen (14) days prior to the actual event of use of any video, sound and/or audio equipment. The hotel reserves the right to refuse or prohibit the use of such equipment if in the hotel's sole and absolute discretion the same shall cause disturbance to other functions within the hotel or to other hotel guests during rehearsal or on the day of the event.

## **DECORATION:**

The hotel reserves the right to refuse the display of any banners, backdrops, props or signage that are brought to the hotel without the prior written consent of the hotel. All set-ups for prior approved props and backdrops to be installed by the organiser's appointed contractors shall be in compliance with the safety and fire regulations prescribed by local laws and regulations and by the hotel's fire and safety standards. The hotel shall not be responsible for any consequence arising from the organiser's breach of such laws, regulations and/or standards.

## **FIRE AND SAFETY REGULATIONS:**

All contractors/workmen/decorators engaged by the organiser shall adhere to all hotel policies, rules & regulations including, but not limited to those governing hotel fire and safety issues. The organiser shall be responsible for ensuring that all fire escapes inside the conference rooms are not obstructed by seating arrangements, stages, equipment and other set up for the event.

## **HOTEL LIABILITY:**

The hotel shall in no event be under any liability for any loss or damage (including direct and indirect or consequential losses, loss of contracts, loss of profits, economic or financial losses or anticipated savings) howsoever arising which may be suffered by the organiser, its ultimate parent company and/or any of their subsidiaries, affiliates and/or associated companies.

## **NON-COMPLIANCE:**

The hotel reserves the right to release all reservations and arrangements made by the organisers for the event without prior notice if the hotel does not receive the full deposit and all such other documents from the organisers by the deadline date stipulated by the hotel. Reinstatement of reservations and arrangements are subject to availability of guest rooms and function space, increases in price or costs and receipt of all required payments and documentation from the organisers.

## **PARKING:**

The hotel offers complimentary open-air parking for all guests. Entrance to the carpark can be found off Fairley Street.



A modern living room interior featuring a high ceiling with horizontal wooden slats. A large stone fireplace is on the right, with a dark metal firebox. In the center, a square framed picture of a rural landscape hangs on a light-colored wall. Two grey upholstered armchairs with wooden frames are positioned around a low, round wooden coffee table. On the table is a bottle of wine and a glass. A large, textured rug covers the floor. A pink pendant lamp hangs on the right, and a potted plant is visible on the left.

## CONTACT US

(02) 6220 0329 | 1300 122 633

[events@abodehotels.com.au](mailto:events@abodehotels.com.au)

[abodehotels.com.au](http://abodehotels.com.au)

**Abode Murrumbateman**

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